

# WEYMEDE Residents Society Ltd

## Health and Safety Policy

### Contractor Duties

Contractors must submit a copy of their Health and Safety Policy for inspection by the Company and provide other evidence of competency as may be required. They should have personal knowledge of the requirements of the Health and Safety at Work etc Act 1974 and the associated Regulations and Approved Codes of Practice.

- a) All Contractors will be expected to comply with the Weymede Residents Society Ltd Policies for Health, Safety and Welfare.
- b) All work must be carried out in accordance with the relevant statutory provisions and taking into account the safety of others on Site.
- c) An Assessment of Risks associated with substances, processes or work activity on site which may be hazardous to Health and Safety, must be provided to our Director and Health and Safety Consultant before work commences. Any material or substance brought on site with health, fire or explosion risks must be used and stored in accordance with regulations and that information must be provided to any person who may be affected on site. No such materials will be permitted onto Weymede without prior written consent from the Directors.
- d) Any Contractors carrying out high risk activities e.g. asbestos removal, steel erection, demolition, roofing, entry into confined spaces, crane lifts, etc will be required to provide a detailed Method Statement. The Method Statement must be agreed with our Directors and Health & Safety Consultants before work begins and copies made available on site so that compliance with agreed Method Statements can be maintained.
- e) All plant or equipment brought onto site by Contractors must be in a safe and good working condition, fitted with any necessary guards, safety devices and with any necessary certificates available for checking. Any information and Assessments on noise levels of plant, equipment or operations to be carried out must be provided to the Company's Health & Safety Consultants before work commences.
- f) Wherever practicable, no power tools or electrical equipment of greater voltage than 110 volts may be brought onto site. All transformers, generators, extension leads, plugs and sockets must be to the British Standard for Industrial use and in good condition. Where no suitable 110v equipment is available, 240v plant will be used via a Residual Current Device (RCD)

# WEYMEDE Residents Society Ltd

- g) Any injury sustained or damage caused by Contractors employees must be reported immediately to the Weymede Residents Society Ltd Directors and Health & Safety Consultants.
- h) Contractors employees must comply with safety instructions given by their site manager/foreman and Directors of Weymede Residents Society Ltd.
- i) This Company has appointed a Health and Safety Consultant to inspect works and report on Health and Safety matters. Contractors informed of any hazards or defects noted during these inspections will be expected to take immediate action. Contractors will provide the Directors with names of the person/s they have appointed as Safety Supervisor/s.
- j) Suitable welfare facilities and First Aid equipment in accordance with regulations must be provided by Contractors for their employees unless arrangements have been made for the Contractors employees to have the use of resident's facilities.
- k) Contractors shall note that workplaces must be kept tidy and all debris, waste material, etc., to be cleared as work proceeds.
- l) All Contractors' operatives, visitors, etc., will wear the appropriate Personal Protective Equipment at all times as directed by site management, other than in areas specifically designated as 'NO RISK' areas. Signs erected on site stating which Personal Protective Equipment is to be worn, must be complied with by Contractors' personnel.
- m) Contractors will ensure their works area is secured against unauthorised entry, especially from children. At no time will the contractors' employees leave tools unattended in areas to which the public have unrestricted access.
- n) Any exposed edges or holes will be covered to prevent anyone falling any distance which may cause injury.
- o) The use of trailing leads will be kept to a minimum. At no time will they be permitted near stairways or across doorways. Where trailing leads must be used the general public will not be permitted.
- p) Where the Contractors' work requires him to work above ground level, he must ensure his operatives use the most suitable access equipment for the task. If this equipment includes powered MEWPS etc, he must ensure the operators carry current certification.
- q) All Contractors will ensure their employees are trained in correct manual handling techniques relevant to their trade, and shall ensure suitable lifting/moving aids are available at all times.

# WEYMEDE Residents Society Ltd

- r) Should any accident or near miss occur on Weymede property, the Contractor will ensure it is recorded and the Directors and Health & Safety Consultant informed. If it is reportable under RIDDOR, the Directors and Health & Safety Consultants shall be informed immediately.

---

This policy will be reviewed annually or when there is a change in circumstances in work practices or the introduction of new legislation.

**Signed**

**Date May 2007**

**Tim Buckell**

**Chairman**